

## Volunteer Roles and Tasks: Handyman : May 2023

- √ *All Rainbow Services volunteers are asked to be flexible within reason and to help out wherever they can.*
- √ *Rainbow Services has publicity and fundraising events throughout the year which volunteers are invited to attend.*
- √ *Rainbow Services sometimes has volunteers with extra support needs. We ask that everyone is willing to provide that support when needed.*
- √ *As a visible volunteer, you will be expected to come to work clean and tidy and dressed appropriately for the role.*
- √ *We ask that you attend at least 2 volunteer meeting/training events per year.*

Before commencing this volunteer role you will need to satisfactorily complete the following :

- Enhanced DBS check
- Safeguarding training
- Making Every Contact Count training
- In house training on operation of machinery/tools
- In house training for Health & Safety, Manual Handling and Boundaries

### Role description

- To carry out gardening, general repairs and maintenance in client's homes in Harlow
- Undertake duties as requested and agreed within capabilities/experience by the Facilities Manager
- Identify and report the need for further repairs/maintenance to Facilities Manager
- Advise Facilities Manager of any concerns regarding the client

- √ *All volunteer roles and tasks are subject to change and development.*
- √ *In all roles you are responsible to the project staff and the Rainbow Services Chief Executive Officer*
- √ *If you have any worries or problems relating to the tasks please see any member of staff.*