

Volunteer Roles and Tasks: Youth Mentor – Workshop May 2023

- ✓ *All Rainbow Services volunteers are asked to be flexible within reason and to help out wherever they can.*
- ✓ *Rainbow Services has publicity and fundraising events throughout the year which volunteers are invited to attend.*
- ✓ *Rainbow Services sometimes has volunteers with extra support needs. We ask that everyone is willing to provide that support when needed.*
- ✓ *As a front-line volunteer, you will be expected to come to work clean and tidy and dressed appropriately.*
- ✓ *We ask that you attend at least 2 volunteer meeting/training events per year.*

Youth Mentor – Workshop

Before commencing volunteering role

- Will undergo a DBS check
- Will complete Safeguarding training
- Will complete in house training on operation of machinery/tools
- Will complete in house training for health and safety and manual handling

Role description

- Will assist the Workshop manager with general duties in the workshop
- Will assist and supervise the young person to make items from reclaimed wood
- Will provide re-assurance and guidance to the young person, supporting them to see their own abilities and gain self confidence
- Will assist young person to record their work appropriately to ensure best possible chance that the criteria for the qualifications are met
- Will report any safeguarding issues to Workshop Manager immediately
- Will complete end of sessions forms for each young person for monitoring purposes and hand to workshop staff
- Will be responsible for operating in a safe manner
- Will be responsible for keeping workstations clean and safe
- Must wear the provided protective clothing

- ✓ *All volunteer roles and tasks are subject to change and development.*
- ✓ *In all roles you are responsible to the project staff and the Rainbow Services Chief Executive Officer*
- ✓ *If you have any worries or problems relating to the tasks please see any member of staff.*